

A person who wants to avail benefit of reservation will have to submit a disability certificate issued by a Competent Authority as per **Government of India guidelines**. Such certificate will be subject to verification/ re-verification as may be decided by the competent authority. The certificate should be **dated on or before last date of registration of application**.

Backlog vacancies reserved for PwBD would be filled by a person with benchmark disability in the respective sub-category. If no suitable person from that sub-category is available, such backlog would be filled up by interchange among the four sub-categories of disabilities viz. VI, HI, LD and d&e, at one percent to each category.

Guidelines for use of scribe & compensatory time:

a). The facility of scribe would be allowed to a person who has **disability of 40% or more** if so desired by the person and is meant for only those persons with disability who have physical limitation to write including that of speed. In all such cases where a scribe is used, the following rules will apply:

- Candidates eligible for and who wish to use the services of scribe in the examination should carefully indicate the same in the online application form. Any subsequent request may not be favorably entertained.
- Both the candidate and the scribe will have to give a suitable undertaking, in the prescribed format with passport size photograph of the scribe at the time of online examination.
- Such candidates who are eligible to use a scribe shall be eligible for compensatory time of 20 minutes for every hour of the examination whether availing the facility of scribe or not.
- Candidate will have to arrange his/ her/ their own scribe at his/ her/ their own cost.
- Any candidate who is not eligible to use scribe as per guidelines, as referred above, uses scribe in the online examination shall be disqualified to participate further in the process of recruitment, in addition to any other action that Bank may deem fit against the candidate and the scribe. Any candidate using scribe in violation of the above guidelines can be removed from the service without notice, if already joined the Bank.
- **During the examination, at any stage, If it is found that scribe is independently answering / solving the questions himself, the examination session for such candidate will be terminated, and candidate's candidature will be cancelled. The candidature of such candidates using the services of a scribe will also be cancelled if it is reported after the examination by the test administrator personnel that the scribe independently answered the questions.**
- The scribe arranged by the candidate should not be a candidate for the same online examination. If violation of the above is detected at any stage of process, candidature of both the candidate and the scribe will be cancelled.
- Scribe will be allowed to be used as per the guidelines issued vide Office Memorandum F.No.16-110/2003-DDIII dated February 26, 2013 of Government of India, Ministry of Social Justice & Empowerment, Department of Disability Affairs, New Delhi and clarification issued by Government of India, Ministry of Financial, Deptt. of Financial Services vide letter No. F. No. 3/2/2013-Welfare dated 26.04.2013.

b). **Use of Scribe & Compensatory time (persons with specified disabilities covered under the definition of section 2(s) of the RPwD Act 2016 but not covered under the definition of section 2(r) of the said act, i.e persons having less than 40% disability and having difficulty in writing):**

In terms of Office Memorandum F. No .29-6/2019-DD-III dated 10/08/2022 of Government of India, Ministry of Social Justice & Empowerment , Department of Empowerment of persons with Disabilities(Divyangjan) , In addition to the instructions applicable to PwBD candidates (who have disability 40% or more) the facility of scribe and /or compensatory time shall be granted solely to the persons with disabilities covered under section 2(s) of the RPwD Act 2016 but not covered under the definition of section 2(r) of the said act (i.e persons having less than 40% disability and having difficulty in writing), to those having difficulty in writing, subject to **production of a certificate to the effect** that person concerned has limitation to write and that scribe is essential to write examination on his/ her behalf from the competent medical authority of a Government healthcare institution as per prescribed Proforma at Appendix-I of the said O.M. In case the candidate opts to bring his / her own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking the examination. Candidate opting for own scribe should submit details of the own scribe as per Proforma at Appendix-II of the said O.M.

3. CATEGORY:

Instructions for writing Category Name & Code no. while applying online.

PLEASE NOTE THAT CHANGE OF CATEGORY WILL NOT BE PERMITTED AT ANY STAGE AFTER REGISTRATION OF ONLINE APPLICATION.

Candidates belonging to OBC category but coming in the 'CREAMY LAYER', are not entitled to OBC reservation and age relaxation. They should indicate their category as 'GEN' or 'GEN (LD)' or 'GEN (VI)' or GEN (HI) or GEN (d&e) (as applicable).

Benefit of reservation under EWS category can be availed upon production of an 'Income and Asset Certificate' issued by a Competent Authority on the format prescribed by Government of India.

Category	Code	Category	Code	Category	Code	Category	Code	Category	Code
SC	01	ST	06	OBc	11	GEN	16	EWS	21
SC (LD)	02	ST (LD)	07	OBc (LD)	12	GEN (LD)	17	EWS (LD)	22
SC (VI)	03	ST (VI)	08	OBc (VI)	13	GEN (VI)	18	EWS (VI)	23
SC (HI)	04	ST (HI)	09	OBc (HI)	14	GEN (HI)	19	EWS (HI)	24
SC (d&e)	05	ST (d&e)	10	OBc (d&e)	15	GEN (d&e)	20	EWS (d&e)	25

4. SELECTION PROCEDURE:

The selection process consists of Online Test, Screening and Interview.

(a). **Online Test:** Online test will consist of Objective Tests for 120 marks and Descriptive Test for 50 marks. The Descriptive Test will be administered immediately after conclusion of the Objective Test and candidates will have to type their Descriptive Test answers on the computer.

(i) Objective Test:

The duration of objective test is 2 hours and it consists of 4 Sections of total 120 marks. There will be separate timing for every section.

Test	Name of the Test	No. of Qs.	Max. Marks	Duration
I	English Language	30	30	30 minutes
II	Banking Knowledge	40	40	40 minutes
III	General Awareness/ Economy	30	30	30 minutes
IV	Computer Aptitude	20	20	20 minutes
	Total	120	120	2 hours

(ii) Descriptive Test:

The duration of Descriptive Test is 30 minutes. It will be a Test of English Language (Letter Writing & Essay) with two questions for total 50 marks.

There will be no sectional qualifying marks. There is minimum qualifying marks on aggregate and the minimum qualifying marks will be as decided by the Bank.

Penalty for Wrong Answers:

There will be no penalty for wrong answers marked in Objective Tests.

Sectional Marks will not be maintained for Online Examination.

(b). Screening:

Online application and documents of candidates, who qualified in online examination, will be placed before the Screening Committee.

The Screening Committee constituted by the Bank will examine whether the candidates fulfil the required eligibility criteria of experience. The Committee will match the job profile submitted by the candidates (certified by their existing/ previous employer(s) with whom they are/were employed) with the job profile of Scale-I Generalist Officer of the State Bank of India. In case their job profile does not match substantially or is different than the job profile of Scale-I Generalist Officer of State Bank of India, then the application of the candidate will be summarily rejected. **Bank may decide the parameters to be adopted as it found suitable for matching the Job Profile of the candidates with job profile of Scale-I Generalist Officer of the State Bank of India. The decision of the Bank in this regard would be final and binding on all candidates. No representation or correspondence will be entertained by the Bank in this regard.**

Merit list will be drawn Circle wise and Category wise on the basis of the aggregate marks scored in Online Test for candidates who fulfil the required experience criteria as decided by the Screening Committee. Candidates numbering up to 3 times (approx.) of the Circle wise and Category wise vacancies, subject to availability of qualified candidates, will be called for interview from the top of the merit list drawn on Circle wise and Category wise vacancies. Mere qualifying in online exam will not vest any right in candidate being called for interview.

(c). Interview:

Interview will consist of 50 marks. Candidates will have to score minimum qualifying marks in interview to be considered for final selection. The minimum qualifying marks will be decided by the Bank.

(d). Final Selection:

The candidates will have to qualify both in Online Test and Interview separately. Final Merit list is prepared for candidates who qualify both in Online Test and Interview. The marks obtained in Online Test, both in the Objective Test and the Descriptive Test, will be added to the marks obtained in Interview for preparing the final merit list. Final merit list would be prepared based on normalization of marks scored in Online Test and Interview with 75:25 weightage respectively.

Marks secured by the candidates in the Online Test (out of 170 marks) are converted to out of 75 marks and Interview scores of candidates (out of 50 marks) are converted to out of 25 marks. The final merit list (Circle wise and category wise) is arrived at after aggregating (out of 100) converted marks of Online Test and Interview. Selection will be made from the top ranked candidates in merit list prepared on Circle wise and Category wise.

(e). Local Language Proficiency Test: The candidates applying for vacancies of a particular Circle, should be proficient (reading, writing and understanding) in any one of the specified opted local language of that Circle (mentioned against each Circle). The test of knowledge of specified opted local language of the applied circle will be conducted as a part of selection process. It will be conducted for provisionally selected candidates (based on performance in online test, Screening and interview) before joining the Bank. Candidate who fails to qualify this test will not be offered appointment. Candidates who produce 10th or 12th standard mark sheet/ certificate evidencing having studied the specified opted local language of the applied circle as one of the subjects will not be required to undergo the language test. Final selection will be subject to Qualifying in test of specified opted local language, where applicable, as detailed above.

Result Publication:

Results of candidates called for Interview, Final Result etc. will be made available on the Bank's website.

5. EXAMINATION CENTERS:

- i. The examinations will be conducted online at venues across many centres in India. A tentative list of centres for Online Examination is attached as Annexure-I.
- ii. **No request for change of Examination Centre/Date/Session shall be entertained.**
- iii. SBI reserves the right to cancel any of the Examination Centres and/ or add some other Centres, at its discretion, depending upon the response, administrative feasibility, etc.
- iv. SBI also reserves the right to allot any centre to the candidate other than the one he/ she had opted for.
- v. Candidate will appear for the examination at an Examination Centre at his/ her own risk and expenses and SBI will not be responsible for any injury or losses etc. of any nature.
- vi. Any unruly behaviour/ misbehaviour in the examination hall may result in cancellation of candidature/ disqualification from future exams conducted by SBI.

6. EMOLUMENTS:

Presently, the starting basic pay is ₹48,480/- in the scale of ₹48480-2000/7-62480-2340/2-67160-2680/7-85920 applicable to Junior Management Grade Scale-I plus 2 advance increments. The official will also be eligible for D.A, H.R.A/ Lease rental, C.C.A, PF, Contributory Pension Fund i.e., NPS, LFC, Medical Facility etc. and other allowances & perquisites as per rules in force from time to time.

7. JOINING, TRAINING & CAREER PATH:

On joining, the selected candidates will be designated as "Circle Based Officers" (CBOs) and will be on probation for a period of 6 months from their joining the Bank.

The CBOs will be subjected to continuous assessment during probation period for judging their suitability for confirmation. The candidates who qualify in their assessment as per standards determined by the Bank from time to time, will be confirmed in the service of the Bank in Junior Management Grade Scale-I (JMGS-I). If any candidate fails to achieve minimum standards stipulated, his/ her services may be terminated as per policy of the Bank in force at the material time.

The selected officers will be in general cadre and will be governed by the promotion policy applicable for Bank's general cadre officers. The selected candidates will not be entitled for inter-circle transfer/ Corporate Centre Posting/ Corporate Centre Establishment Posting/ Foreign Posting up to his/ her promotion to SMGS-IV Grade OR 12 years of service, whichever is later.